

**Willows Unified School District**  
**Student Educational Field Trip Activity Request Form**

(Complete and turn into Principal TWO WEEKS prior to scheduled activity)

**Date(s) of Activity:** May 6-9, 2023

**Departure Time:** TBD

**Termination Time:** TBD

**Specific Destination(s):** Embassy Suites, Sacramento

**Purpose of Field Trip:** CTSO Capital Leadership Experience/State Officer Planning Meeting

**Number of Students:** 1

**Grade level(s)/Class:** 11th grade

**School(s) Involved:** Willows High and other CA schools with CA FCCLA State Officers

**Person in Charge:** Melissa Webb

**Phone #:** 916-319-0773, 916-212-0529

**Chaperones (including teachers):** Melissa Webb, FCCLA State Advisor, C.D.E. and Ashley Brinton-State Officer Advisor

**Provision for Meals:** Provided

**Estimated cost other than district transportation (specific breakdown)**

Parent driving own vehicle. Hotel provided at the Embassy Suites, Sacramento.

If district transportation for the field trip is required, complete a Vehicle Request Form and submit to the building principal with this form.

---

I understand that this field trip is part of the school's regular curriculum and that all school rules and district policies will be in effect during the entire trip.

Teacher's Signature Kathy Pedervant Date 3/23/2023

Principal Approval Julie Carver Date 3/23/23